



STUDENT WEBSITE ACCESS

Please be aware that your access to the student website, creativesouthwestflorida.com, is a privilege and is required as a live website. Do NOT post any questionable or offensive material onto it.

PURPOSE: Explain how to set up access to your student website then how to access it later.

STEPS TO SET UP YOUR NEW WEBSITE:

1. Access your jump drive and make a folder called "CLASS NAME". Inside this folder, make two folders, one called "www" and one called "web source".
2. Open Dreamweaver. Go to Sites Menu > Manage Sites. Click New.... Button and select Site. Make sure "Basic" tab is selected
3. Under "What would you like to name your site?" Name your site something you'll remember it, like "Tom Jefferson's Website" – spaces and punctuation are allowed here.
4. Under "What is the HTTP Address of your site? Type:
www.creativesouthwestflorida.com/firstlastname ← no spaces or punctuation!
5. Click the Next> button. Select "No, I do not want to use a server technology."
6. Click the Next> button. Leave the top selection chosen. Below, click the folder and find the "www" folder. This is also referred to as your LOCAL ROOT FOLDER. THIS IS YOUR LOCAL ROOT FOLDER. THE WWW FOLDER IS REFERRED TO AS THE LOCAL ROOT FOLDER!!!!!!!!!!!!!!
7. Click Next> button & select "FTP" from pulldown menu under "How do you connect to remote?"
8. Under "What is the hostname or FTP address" put: [ftp.creativesouthwestflorida.com](ftp://creativesouthwestflorida.com)
9. Under "What folder on the server do you want to store your files in", type: www/firstlastname ← where firstlast name is same as in step 6. Example: www/tomjefferson.
10. Under "What is your FTP login", type: creat081 then let instructor know so he can put in the super secret password. Once instructor reviews your set up, you are now officially managing a real website in Dreamweaver.
11. Now, you need to save these settings into an .ste file and save this file in your "web source" folder. Just go back to Sites Menu > Manage Sites. The website you just created should now be in the list, so click "Export..." and click the folder and select your "web source" folder on your jump drive and this will then save all these settings into an .STE file so you can Import it when you come to class again.
12. Problem – I left for the day and returned and my site is no longer on Dreamweaver. Don't panic. Open up Dreamweaver, go to Sites Menu > Manage Sites. Click Import... Button and go to your "web source" folder and select the .STE file you exported in the steps above. If Dreamweaver asks you to locate your "local root folder", you simply point it to your "www" folder.